

a guide to the

learning in regeneration skills pack



Ensuring decent housing
and strong communities across Scotland

what is the learning in regeneration skills pack?

The **Learning in Regeneration skills pack** has been produced by Communities Scotland's Scottish Centre for Regeneration. It is intended for anyone involved in regenerating and improving their local community. It helps you build your skills and to work more effectively. The pack is based on the skills and competency framework, *Creating a Learning Landscape*.

You can use the pack to identify the skills you have and those you may need to develop further. It will also help you to:

- set realistic learning goals
- identify how you like to learn
- identify what type of learning suits you
- quantify and reflect on your successes

The pack can also be used to encourage learning in your group or organisation.

We have produced this short guide to help you get the most out of using the pack.

If you would like to talk to anyone at the Centre about the pack or any aspects of our work please either email: scr@communitiesscotland.gsi.gov.uk or telephone **0141 419 1690**.



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what's in the skills pack?

There are eight self-contained booklets in the skills pack:

Section One	Introduction
Section Two	Finding out what you need to learn
Section Three	Deciding what you want to achieve
Section Four	Learning about learning
Section Five	Meeting your learning needs
Section Six	Valuing what you've achieved
Section Seven	Developing a learning system for your organisation
Section Eight	Helping others to learn

In addition, all the materials are contained on a CD rom, which is included in the pack.



I want to use the skills pack for myself...

I want to find out what skills I need

Section Two of the pack will help you:

- see which skills relate to your role
- consider your current skills levels in these areas
- identify any skills you might need to develop

I want to set some goals around my skills needs

Section Three of the pack will help you:

- to start thinking about setting learning objectives
- use the individual learning plan to identify what you want to achieve

I want to know more about how I learn

Section Four of the pack will help you:

- find helpful hints and tips about learning and how to learn more effectively
- think about your learning style and how learning works for you

I want to know how I can get the skills I need

Section Five of the pack will help you:

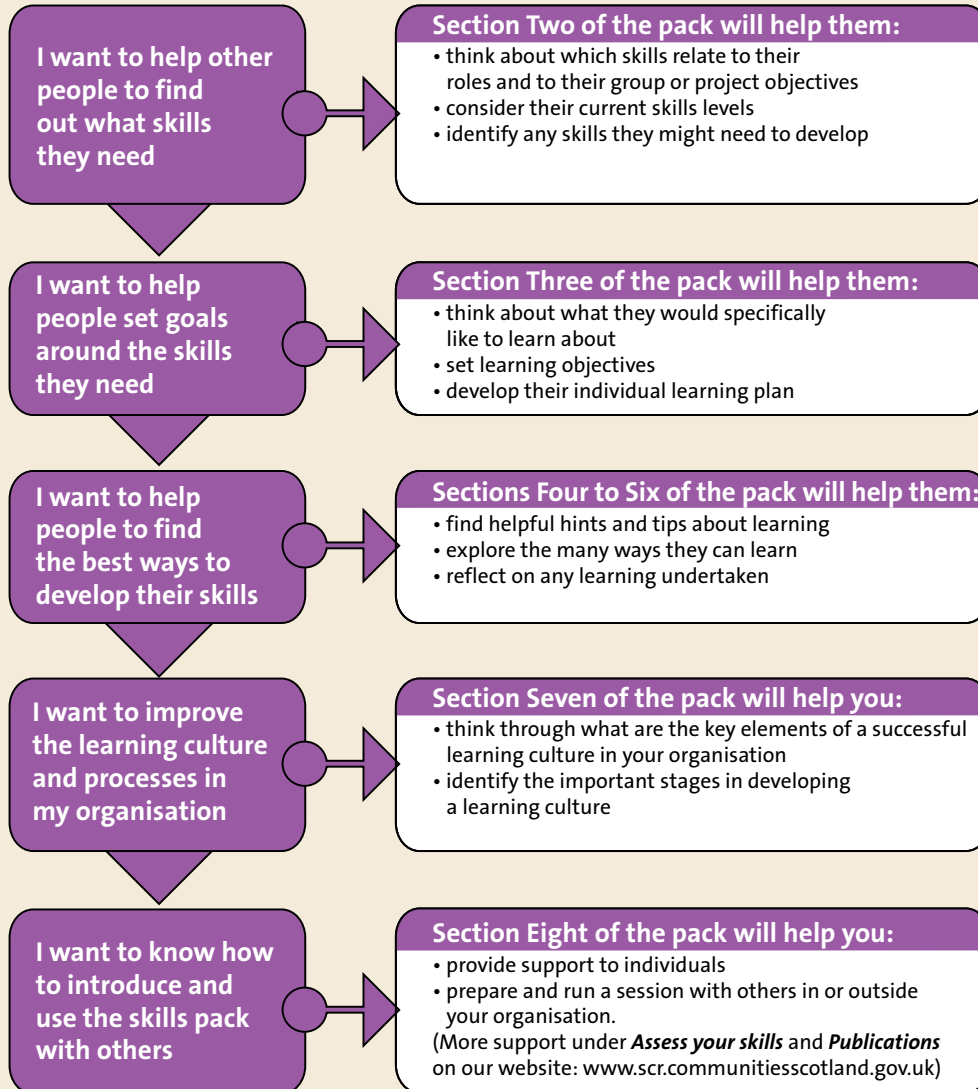
- think through how you might meet your learning needs
- explore the many ways you can learn – it's not just about going on courses.

I want to know if my learning has been successful

Section Six of the pack will help you:

- reflect on your learning journey so far
- look back on how you're learning
- consider what has worked or not worked and what to do about it

I want to use the skills pack to help others...



the benefits

Using the skills pack, for yourself or others, offers a number of benefits.

Benefits for you

If you are using the skills pack it can help you to:

- highlight what skills you already have;
- identify what skills you need;
- identify what your learning style is;
- set realistic learning goals;
- explore different learning methods;
- prepare for future roles; and
- put forward a case for a new role within your existing organisation or with another.

Benefits for others

If you are supporting someone else to go through the pack you will also get similar benefits to those above.

If you are working as part of a team or group – perhaps as part of a project or initiative or if you work with individual clients – the skills pack can help you to:

- identify what skills are needed for your group to meet its key objectives;
- find ways of developing these skills across the group;
- identify who already has the skills; and
- find ways of developing new skills.



support for the skills pack

learnirect scotland

We work closely with **learnirect scotland** which assists with the distribution and support of the skills pack. It offers a free advisory service from a training partner who can come out and talk to you about your needs.

To arrange a visit from your local training partner, please call their national business training advice line on **08456 000 111**.

Organisations in Highlands and Islands will be referred to Highlands and Islands Community Capacity Partnership which will also provide free local support. It can be contacted on **01463 732 315**.

Training sessions

We have produced an outline of a session plan and a PowerPoint presentation if you want to run your own training session on the skills pack. You'll find them on our website: **www.scr.communitiesscotland.gov.uk** under ***Assess your skills*** and ***Publications***.

We also run regular one-day awareness sessions. The sessions cover the background to the skills framework and the skills pack. They introduce you to the layout and materials in the pack. They also illustrate how it is being used by others, and how you might use it yourself.

If you want to know when the next session is running or if you are unsure what support option is the best for you or your organisation and would like to talk to someone from the **Scottish Centre for Regeneration** please phone **0141 419 1690** and ask for either Jim Carruth or Pam Dawson.





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Scottish Centre for Regeneration

About us

Our vision is to support people and organisations to improve knowledge and skills that build communities.

We act as a national hub which aims to improve people's understanding of the issues faced in delivering regeneration. We do this by supporting people involved in regeneration to:

- identify what works to help them to improve their practice;
- identify and put in place new approaches to regeneration; and
- identify and obtain the skills they need to become more effective.

We use the evidence, practice and skills we gather in building and regenerating communities to:

- develop support programmes which build the capacity of those involved in regeneration;
- develop tools and share information and intelligence which can help them work more effectively;
- identify new approaches we can test to see if they can work in Scotland;
- support employers, professional bodies and training providers to help people identify and obtain the skills they need; and
- influence regeneration practice and policy.

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